

Agenda

Planning and Strategy Committee

Notice is hereby given that a meeting of the Planning and Strategy Committee of Council will be held at Council Chambers, 1 Belgrave Street, Manly, on:

Monday 5 November 2012

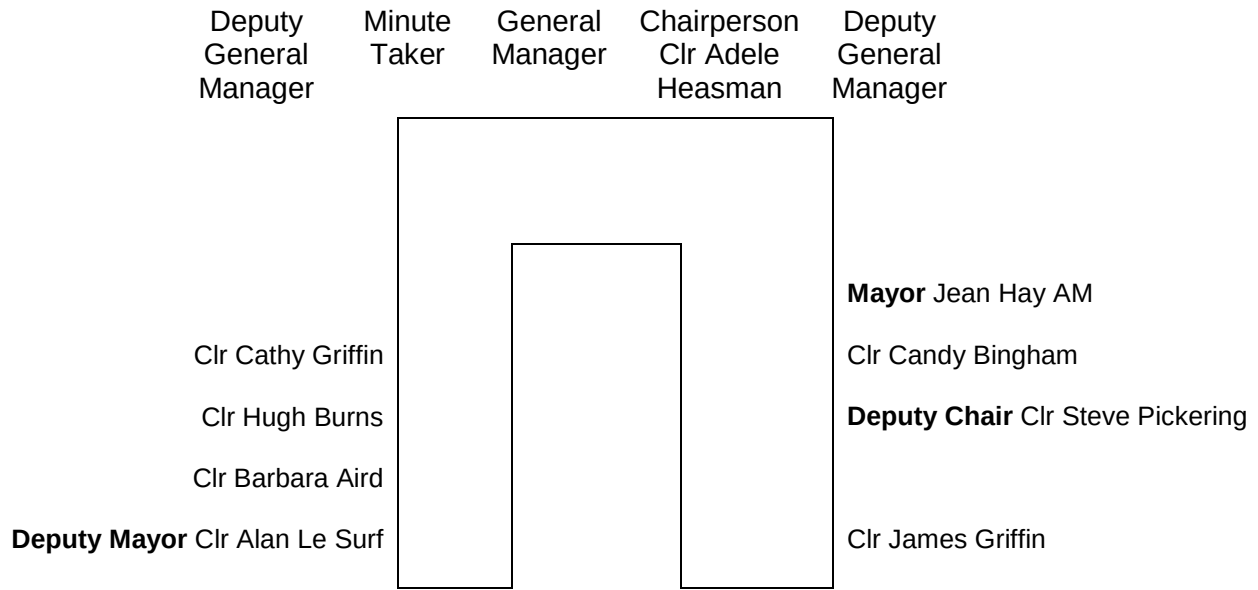
Commencing at 7.30 PM for the purpose of considering items included on the Agenda.

Persons in the gallery are advised that the proceedings of the meeting are being taped for the purpose of ensuring the accuracy of the Minutes. However, under the Local Government Act 1993, no other tape recording is permitted without the authority of the Council or Committee. Tape recording includes a video camera and any electronic device capable of recording speech.

Copies of business papers are available at the Customer Service Counters at Manly Council, Manly Library and Seaforth Library and are available on Council's website:

www.manly.nsw.gov.au

Seating Arrangements for Meetings



Public
Addresses

Public Gallery

Chairperson: Clr Adele Heasman
Deputy Chairperson: Clr Steve Pickering

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***** END OF AGENDA *****

TO: Planning and Strategy Committee - 5 November 2012

REPORT: Item For Brief Mention Report No. 11

SUBJECT: Items For Brief Mention

FILE NO:

1. North Head Quarantine Station Community Committee Membership Opportunity

The NSW National Parks and Wildlife Service (NPWS) writes to inform Council that the NPWS is seeking applications for membership on the North Head Quarantine Station Community Committee, for a four year term, ending in 2016. Refer to Attachment 1, Circulated Separately. The Committee, which is an important communication channel between the community, the NPWS and the Q Station lessee, is appointed by the Minister for the Environment.

- Applications are sought from Manly residents and local business community members; local Aboriginal communities; or people with experience and expertise in a particular area such as local government, archaeology, natural environment or tourism marketing, etc
- Successful applicants are expected to attend 2 meetings per year.
- Applications close 23 November 2012.

2. Land Classification – 40 Stuart Street, Manly

Council acquired 40 Stuart Street on 5 October 2012.

In accordance with section 31(2) of the Local Government Act and Council's resolution of 2 April 2012 and its intent, the land be classified Operational.

3. Local Infrastructure Renewal Scheme (LIRS) Funding Agreement

Mr Ross Woodward, the Chief Executive of the Division of Local Government has written to Council with the funding agreement (documents Tabled) for Council to take up its 4 percent interest subsidy granted under the NSW Governments Local Infrastructure Renewal Scheme for the Manly Aquatic Centre Re-Development. The agreement was forwarded following a financial assessment of Council's Long Term Financial Plan by NSW Treasury Corporation (TCorp). The signature of the General Manager and the Seal of Council is required to be placed on the agreement.

4. Tabled Documents

No.	Doc. Date	Author/Authority	Title/Summary
1.	19 July 2012	The Hon Gladys Berejiklian MP Minister for Transport	Response to Council's letter regarding Sydney Ferries franchising agreement.
2.	1 August 2012	SHOROC Incorporated Board	Minutes SHOROC Board Meeting
3.	9 August 2012	Cr Keith Rhoades AFSM President Local Government Association of NSW	One Association Ballot Results
4.	10 August 2012	The Hon. Andrew Constance MP Minister for Ageing Minister for Disability Services	NSW Ageing Strategy
5.	10 August 2012	Ross Woodward Chief Executive, Local Government A Division of the Department of Premier and Cabinet	Circular to Councils 12-28 Special Disclosure of Pecuniary Interests Form
6.	14 August 2012	Cr Keith Rhoades AFSM President Local Government Association of NSW Cr Ray Donald President, Shires Associations of NSW	Executive Summary Report on "The Impacts (costs/benefits) of the Introduction of a Container Deposit/Refund System (CDS) on Kerbside Recycling and Councils"

Item For Brief Mention Report No. 11 (Cont'd)

7.	15 August 2012	Australian Government Department of Immigration and Citizenship	Access and Equity Inquiry report, access and Equity for a Multicultural Australia
8.	24 August 2012	Russell Balding, AO Chairman, Visitor Economy Taskforce Trade & Investment	NSW Visitor Economy Taskforce Final Report
9.	27 August 2012	Ross Woodward Chief Executive, Local Government	Circular to Councils 12-32 Modernisation of Local Government Legislation
10.	20 September 2012	Premier & Cabinet Division of Local Government	Circular to Councils 12-35 2012 Councillor Handbook (Formerly Clr Guide)
11.	27 September 2012	David Gilbert Chief Executive Cricket NSW	Annual Report 2011/12
12.	28 September 2012	The Hon Jillian Skinner MP Minister for Health Minister for Medical Research	Support for statewide legislation to ban smoking in outdoor area.
13.	5 October 2012	Ross Woodward Chief Executive, Division of Local Government	Local Government Acts Taskforce – Invitation
14.	15 October 2012	David Fowler A/Director Reform and Compliance Environment Protection Authority	Wood smoke controls for NSW discussion document
15.	16 October 2012	Ross Woodward Chief Executive, Local Government A Division of the Department of Premier and Cabinet	LIRS offer for Manly Aquatic Centre re- development
16.	17 October 2012	Ross Woodward Chief Executive, Local Government A Division of the Department of Premier and Cabinet	Circular to Councils 12-38 Disclosure of Interests Returns
17.	19 October 2012	Mike Baird MP, State Member for Manly	State Infrastructure Strategy

RECOMMENDATION

That:

1. the North Head Quarantine Station Community Committee Membership Opportunity be received and noted; and
2. Council under 31(2) of the Local Government Act, classify 40 Stuart Street Manly as operational land, and
3. Council authorises the General Manager to affix the Council's Common Seal on all transactional documents relating to the funding agreement for NSW Governments Local Infrastructure Renewal Scheme (LIRS) for the proposed Manly Aquatic Centre re-development project; and
4. the Tabled Documents be received and noted.

ATTACHMENTS

AT- North Head Quarantine Station Community Committee
1 Membership Opportunity

24
 Pages
 Circulated
 Separately

PS051112IBM_1.DOC

***** End of Item For Brief Mention Report No. 11 *****

TO: Planning and Strategy Committee - 5 November 2012

REPORT: Environmental Services Division Report No. 28

SUBJECT: Development Applications Currently Being Processed During October

FILE NO:

SUMMARY

A list of Development Applications currently being processed during October 2012.

REPORT

The following applications are currently being assessed by the Town Planners.

DA#	Year	Site	Proposal
1278	1998	1-15 Central Avenue	Section 96 Modification - Part 4
652	1999	7 West Street	Section 96 modification - Part 4
684	1999	Shop 1, 9-15 Central Avenue	Section 96 Modification - Part 4
482	2004	106 Darley Road	Section 96 Modification - Part 6
482	2004	106 Darley Road	Section 96 Modification - Part 7
372	2005	11 Fairlight Crescent	Section 96 Modification - Part 5
330	2006	76 Bower Street	Section 96 Modification - Part 3
216	2007	88 Bower Street	Section 96 Modification - Part 4
384	2008	110-112 Bower Street	Section 96 Modification - Part 4
52	2009	197-215 Condamine Street	Section 96 Modification - Part 3
65	2009	197-215 Condamine Street	Section 96 Modification - Part 3
76	2009	197-215 Condamine Street	Section 96 Modification - Part 3
244	2009	2 Avona Crescent	Section 96 Modification - Part 2
338	2009	16 Boronia Lane	Section 96 Modification - Part 2
48	2010	10 Geddes Street	Section 96 Modification - Part 3
111	2010	74 Lauderdale Avenue	Section 96 Modification - Part 3
8	2011	27 Eurobin Avenue	Section 96 Modification - Part 2
272	2011	3 Crescent Street	Section 96 Modification - Part 3
277	2011	374-378 Sydney Road	Section 82A Review - Part 2
287	2011	82 Alexander Street	Section 96 Modification - Part 2
298	2011	131A Woodland Street	Section 82A Review - Part 2
335	2011	7 Ponsonby Parade	Section 96 Modification - Part 2
347	2011	63-67 The Corso	Section 96 Modification - Part 2
12	2012	9 Addison Road	Threatened species development
24	2012	49 Edgecliffe Esplanade	Section 96 Modification - Part 2
29	2012	84 Woodland Street	Alterations and additions
59	2012	22-22A High Street	Section 96 Modification - Part 2
62	2012	129 Bower Street	Section 96 Modification - Part 2
65	2012	120 Pittwater Road	Section 82A Review - Part 2
105	2012	385 Sydney Road	Demolition, new 4 storey building
116	2012	20 Herbert Street	Alterations and additions
117	2012	37 Fromelles Avenue	Alterations and additions
125	2012	2 Addison Road	Threatened species development - Construction of stairs to the foreshore
126	2012	25 Cutler Road	Alterations and additions

Environmental Services Division Report No. 28 (Cont'd)

128	2012	6 Adelaide Street	Alterations and additions
129	2012	30 White Street	Alterations and additions
130	2012	133-139 Pittwater Road	Extension of hours - BP Service Station
133	2012	14 Abernethy Street	Alterations and additions
137	2012	22 Central Avenue	Alterations and additions
144	2012	51 Gordon Street	Demolition and new 2 storey dwelling
145	2012	112 Sydney Road	Demolition and new 4 storey dwelling
146	2012	8 Jackson Street	Alterations and additions
148	2012	33 Peacock Street	Demolition and new 2 storey dwelling
153	2012	25 Eurobin Avenue	Construction on an arbour over the existing driveway, masonry wall with water feature at rear, installation of above ground portable spa with pergola and access stairs
157	2012	2 Edwin Street	Alterations and additions including first floor addition
162	2012	3 Gourlay Avenue	Section 96 Modification - Part 2
165	2012	8 Avona Crescent	Alterations and additions
166	2012	3 King Avenue	Swimming pool, utility room and landscaping
170	2012	10 Bligh Crescent	Construction of a new two (2) storey dwelling
171	2012	10 Carlton Street	Alterations and additions
176	2012	16 Gordon Street	Alterations and additions
178	2012	7 Montpelier Place	Construction of a swimming pool, retaining walls, alteration to existing driveway and landscaping
184	2012	1-7 Sydney Road	Change of use to a Refreshment Room and outdoor seating area
187	2012	18 Kempbridge Avenue	Alterations and additions
189	2012	67 Curban Street	Alterations and additions
190	2012	53-57 Pittwater Road	Change of use to a Cafe/ Bar including courtyard seating and interior signage
191	2012	82 The Corso	Alterations and additions to an existing commercial building
192	2012	45 Kangaroo Street	Alterations and additions
193	2012	9 Bower Street	Partial demolition of existing dwelling, construction of basement garage, ground floor front and rear addition, first floor front addition, front and rear terraces, swimming pool, deck and driveway
194	2012	56-68 West Esplanade	Change of use to a Café (Refreshment Room) with associated fit out and signage
195	2012	52 Darley Road	Alterations and additions to an existing Boarding House
196	2012	2-8 Darley Road	Construction of an internal dividing wall within an existing retail shop to create an additional retail shop
197	2012	65 Lauderdale Avenue	Demolition of existing rear deck and construction of new deck
198	2012	3 Pitt Street	Six (6) lot Strata Subdivision of an existing Residential Flat Building under State Environmental Planning Policy (Affordable Rental Housing) 2009

Environmental Services Division Report No. 28 (Cont'd)

199	2012	209 Woodland Street	Alterations and additions
200	2012	2 Cormack Street	Construction of a new carport on the existing driveway
201	2012	143 Seaforth Crescent	Alterations and additions
202	2012	12 Crescent Street	Alterations and additions to an existing semi-detached dwelling
203	2012	29 Acacia Road	Construction of a swimming pool, retaining walls and landscaping
204	2012	89-91 Bower Street	Construction of a double garage at the rear of the site and extension to the existing driveway
205	2012	25 Arthur Street	Alterations and additions
206	2012	7 Fairlight Street	Alterations and additions to an existing Residential Flat Building
207	2012	40 Seaforth Crescent	Modification to the existing driveway, retaining walls within the setback and the road reserve
209	2012	43 The Crescent, Manly	Alterations and additions to an existing Residential Flat Building
210	2012	73 Whistler Street	Demolition of an existing dwelling and new 2 storey dwelling
212	2012	25 Pittwater Road	Demolition of the rear addition and construction of a five (5) storey Residential Flat Building containing four (4) units with parking and decks and retain the original dwelling
213	2012	2 Rolfe Street	Construction of a single carport and a front fence
214	2012	1 Abbott Street	Alterations and additions
215	2012	65 Clontarf Street	Construction of a double carport forward of the building line
216	2012	Wharves and Jetties	Alterations and additions to the existing Manly Wharf Hotel
217	2012	67 Griffiths Street	Alterations and additions
218	2012	8-28 The Corso	Establishment of use as a shop (Pharmacy), shop fitout and signage – Shop 5, 6 and 7 - Harrison's Pharmacy
219	2012	11-27 Wentworth Street	Establishment of an additional use as Skin Penetration
220	2012	23 Lodge Street	Alterations and additions
221	2012	38 Abernethy Street	Alterations and additions
222	2012	16 Macmillan Street	Alterations and additions
223	2012	23 Birkley Road	Alterations and additions to an existing Residential Flat Building
224	2012	16 Jellicoe Street	Alterations and additions
225	2012	36 Osborne Road	Refurbishment of the existing bin storage area and tree removal
226	2012	82 The Corso	Removal of two (2) under awning Advertising Structures (signs) and installation of four (4) under awning Advertising Structures (signs)

Environmental Services Division Report No. 28 (Cont'd)

227	2012	46 Malvern Avenue	Change of use to a six (6) room Boarding House under Affordable Rental Housing State Environmental Planning Policy, alterations and additions to including a fourth floor additional to create a caretakers unit
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The following applications are currently with Lodgement & Quality Assurance for notification, advertising and referral to relevant parties.

569/1999 19 Addison Rd, MANLY 2095

Section 96 to modify approved Demolition of the existing building and construction of a new dwelling – involving new entry, new corridor, installation of lift, awnings, pergolas and conversion of part of the existing garage to a bedroom with ensuite - Part 4

183/12 Sandy Bay Rd, CLONTARF 2093

Removal of swing moorings, demolition of existing twenty-one (21) vessel birth marina, construction of a new marina containing eighty-seven (87) vessel births, entry way, platform, above ground fuel tanks, relocation of existing public swing moorings and alterations and additions to the existing boatshed – Clontarf Marina

227/11 51 Lauderdale Av, FAIRLIGHT 2094

Section 96 to modify approved Alterations and additions to a two (2) storey dwelling house, including additions to lower ground, ground and first floor, decks, swimming pool and double garage – including increase in excavation, change room use to home office, laundry and bathroom and glazed doors – Part 2

208/12 3 Addison Rd, MANLY 2095

Alterations and additions to an existing Residential Flat Building and modification to the existing Strata Plan

328/07 43-45 East Esp, MANLY 2095

Section 96 to modify approved Internal alterations and use of premises as a Restaurant – involving modification to the description to include the extension of the balcony operational hours from 10.00pm to 12.00pm (midnight) - Part 2

21/12 46 White St, BALGOWLAH 2093

Section 82A Review of Determination of refused Demolition of a dwelling house and swimming pool, and the construction of 3 x 2 storey dwellings over a part basement garage, courtyards, balconies and landscaping works – Part 2

387/10 4 Karingal St, SEAFORTH 2092

Section 96 to modify approved Alterations and additions to an existing dwelling including first floor addition, rear extension, deck, double carport and landscape – involving amendment to the description including changes to roof pitch – Part 2

183/12 Sandy Bay Rd, CLONTARF 2093

Removal of swing moorings, demolition of existing twenty-one (21) vessel birth marina, construction of a new marina containing eighty-seven (87) vessel births, entry way, platform, above ground fuel tanks, relocation of existing public swing moorings and alterations and additions to the existing boatshed – Clontarf Marina

229/12 21 Daintrey St, FAIRLIGHT 2094

Alterations and additions to an existing Residential Flat Building including extension of a second floor deck

Environmental Services Division Report No. 28 (Cont'd)

- 230/12 15A Amiens Rd, CLONTARF 2093
Construction of a new driveway, hardstand parking area and turning area
- 231/12 28 Belgrave St, MANLY 2095
Change of use to a Take Away Food and Ice Cream Shop and shop fit out
- 232/12 74 The Corso, MANLY 2095
Change of use to a Hairdressing Salon, shop fit out and window signage – Ebony Hairdressing
- 233/12 92 Frenchs Forest Rd, SEAFORTH 2092
Alterations and additions to an existing dwelling including extension to rear deck
- 456/06 41B Castle Cct, SEAFORTH 2092
Section 96 to modify approved Construction of a residential dwelling, double garage and swimming pool – involving internal alterations, reduction in pool size, retaining wall, modifications to windows and front fence - Part 3
- 234/12 92 The Corso, MANLY 2095
Demolition of rear of the existing building, ground floor and first floor rear addition including a new loading dock and a second floor addition with office space and balcony
- 159/11 28A Alexander St, MANLY 2095
Section 96 to modify approved Construction of two (2) x two (2) storey semi detached dwellings with double garages, swimming pools and Torrens Title Subdivision – involving increase in the floor level and the ridge height by 300mm – Part 2
- 368/10 65 Peronne Av, CLONTARF 2093
Section 96 to modify approved Demolition of existing dwelling and construction of a part two (2), part three (3) storey dwelling with hardstand area and decks – involving extension to basement, modification to driveway, access stairs and modification to internal layout - Part 3
- 235/12 106 North Steyne, MANLY 2095
Demolition of existing structures, construction of a five (5) storey Residential Flat Building containing eight (8) units with fourteen (14) car spaces in the basement
- 41/12 11 Tutus St, BALGOWLAH HEIGHTS 2093
Section 96 to modify approved Alterations and additions to an existing dwelling including part second and first floor addition, basement double garage, demolition of existing garage, external lift, terraces, swimming pool and landscaping – Part 2
- 236/12 5 Margaret St, FAIRLIGHT 2094
Alterations and additions to an existing dwelling including front additions involving a double garage with a terrace above, driveway, stairs and fence
- 237/12 44 Malvern Av, MANLY 2095
Alterations and additions to an existing dwelling including first floor addition, deck and detached double garage with studio above
- 238/12 4 Ocean Rd, MANLY 2095
Alterations and additions to an existing dwelling including rear decks and courtyard
- 450/08 25 Bellevue St, FAIRLIGHT 2094
Section 96 to modify approved Alterations and additions to the existing dwelling including first floor addition, new basement laundry and carport – involving the construction of the carport forward of the building line – Part 2

Environmental Services Division Report No. 28 (Cont'd)

239/12 47 Kangaroo St, MANLY 20

Alterations and additions to an existing dwelling including ground floor addition, first floor rear addition, double garage within the front setback

The following development applications were determined by the Manly Independent Assessment Panel at its meeting held on Thursday 20th September and Thursday 18 October 2012:-

DA#	Year	Site	Proposal
2928	1989	29-33 Pittwater Road	Section 96 - Part 1
277	2009	7 Smith Street	Section 96 Modification - Part 2
243	2010	5 Marine Parade	Section 96 Modification
31	2012	19A-21 Addison Road	Alterations and additions
64	2012	307 Sydney Road	Alterations and additions
113	2012	43-45 North Steyne	Alterations and additions to RFB
186	2011	25A Cliff Street	Section 82A Review - Part 2
337	2011	2A Gilbert Street	New 3 storey RFB
46	2012	6 The Corso & 50 East Esplanade	Partial demolition, retention of heritage facade - 6 storey with basement level
40	2012	11 Bruce Street	Demolition & new 3 storey dwelling
45	2012	61 Gurney Crescent	Section 82A Review - Part 2
112	2012	17 Maretimo Street	Alterations and additions
103	2012	7 Gurney Crescent	Alterations and additions
135	2012	Wharves and Jetties	Alterations to the Manly Wharf Hotel
154	2012	36 Stuart Street	Demolition of the existing structures
181	2012	69 Pittwater Road	Demolition & construction of a 3 level and a 5 level building - mixed commercial & residential

RECOMMENDATION

THAT the information be received and noted.

ATTACHMENTS

There are no attachments for this report.

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***** End of Environmental Services Division Report No. 28 *****

TO: Planning and Strategy Committee - 5 November 2012

REPORT: Environmental Services Division Report No. 29

SUBJECT: Summary of Current Appeals Relating to Development Applications During October 2012

FILE NO:

SUMMARY

Summary of current Appeals relating to Development Applications during October 2012

REPORT

DA#	L&E Appeal Reference	House #	Address	Date Appeal Lodged	Solicitor Company	Current Status
DA 13/10	Class 1 10584/10 S56A Appeal	46-48	North Steyne	27/07/10 27/09/11 27/06/12	HWL Ebsworth	Judgment reserved
DA 138/11	Class 1 11004/11	65-69	Pittwater Road	07/11/11	Marsdens	Appeal dismissed 20/07/12
DA 294/11	Class 1 11221/11	31	The Crescent	21/12/11	Maddocks	Judgment reserved
DA367/10	Class 1 10602/12	46	Victoria Parade	22/06/12	HWL Ebsworth	Appeal Upheld 17/9/12
DA126/11	Class 1 10676/12	4	West Street	03/07/12	Maddocks	Hearing 26,27,28 /11/12
DA 142/11	Class 1 10864/11		Manly Wharf	23/08/12	Pikes & Verekers	S34 Conference 24/10/12
DA 65/12	Class 1 10967/12	120	Pittwater Road	18/09/12	Marsdens	Callover 22/11/12
DA 181/12	Class 1 11018/12	65-69	Pittwater Road	02/10/12	Marsdens	Callover 31/10/12
DA 251/11	Class 1 11024/12	40	Peacock Street	04/10/12	Pikes & Verekers	Callover 25/10/12
DA 2928/89	Class 1 11038/12	29-33	Pittwater Road	09/10/12	Maddocks	Callover 30/10/12

RECOMMENDATION

THAT the information be received and noted.

ATTACHMENTS

There are no attachments for this report.

PS051112ESD_2.DOC

***** End of Environmental Services Division Report No. 29 *****

TO: Planning and Strategy Committee - 5 November 2012
REPORT: Human Services And Facilities Division Report No. 4
SUBJECT: 2012/13 Community and Cultural Grants Allocation
FILE NO:

SUMMARY

Council's Community and Cultural grants and donations budget for the 2012/13 financial year is \$25,000. The allocation for Community Grants is \$14,000, and for Cultural Grants is \$7,000. Additionally, the sum of \$4,000 is allocated between three cultural organisations as a recurrent annual donation.

REPORT

Following an advertising campaign in July 2012 in the local print media and on the Manly Council website, 16 applications for community grants and 6 applications for cultural grants were received.

Assessment of all applications was achieved by a panel of five staff, representing both the Community Services Branch and Cultural and Information Services branch of the Human Services and Facilities Division. The process of successfully awarding applications was determined according to established criteria.

The criteria included: the Community benefit of a project, and the degree of merit that a project represented in relation to the selection criteria for community or cultural grants.

Table 1: 2012/13 Community Grant Applications

Organisation	Request	Recommended Amount	Category
1. Cubby House Toy Library Inc.	\$1,500	\$500	Operational
2. Active Opportunities Inc	\$1,493	\$1500	Operational
3. Pioneer Club House	\$1,500	Nil	Capital
4. Peninsula Senior Citizen Toy Repair Group Inc	\$600	\$500	Operational
5. Northern Beaches Interchange Inc	\$1,500	\$1,000	Operational
6. Sailability Manly	\$1,000	\$1,000	Operational
7. Constant Companion	\$1,170	\$500	Operational
8. Peer Support Foundation	\$800	\$800	Operational
9. St Vincent de Paul Society, Balgowlah & Manly Vale Conferences	\$1,500	\$700	Operational
10. St Vincent de Paul Society, Manly Conference	\$1,500	\$1,000	Operational
11. Fighting Chance Australia	\$1,500	\$1,500	Operational
12. Manly Yacht Club	\$1,500	\$500	Capital
13. Northern Beaches Multiple Birth Club	\$1,000	\$500	Operational
14. Learning Links	\$1,500	\$1,000	Operational
15. LifeLine Northern Beaches	\$1,500	\$1,500	Capital
16. LINC Church Services Network Inc	\$1,493	\$1,500	Operational + Capital
TOTAL	\$ 21,056	\$14,000	

Human Services And Facilities Division Report No. 4 (Cont'd)

Table 2: 2012/13 Cultural Grant Applications

Organisation	Request	Recommended Amount	Category
1. Manly OOSH	\$1,500	\$1,000	New Init./One-off
2. Manly Community Centre	\$1,500	\$1,000	Operational
3. Art & Soul Collective	\$1,500	\$1,000	Operational
4. Sydney Chamber Music Festival	\$1,500	\$1,250	Operational
5. Manly Warringah Choir	\$1,500	\$1,250	Operational
6. Northern Beaches Eisteddfod	\$1,500	\$1,500	Operational
TOTAL	\$9,000	\$7,000	

Table 3: 2012/13 Recurrent Cultural Grant Donations

Organisation	Recurrent annual donation
1. Manly District Band	\$2,000
2. Manly Music Club	\$1,000
3. Manly Warringah Pipe Band	\$1,000
TOTAL	\$4,000

RECOMMENDATION

That:

Subject to Section 356 requirements, award the 2012/13 Community and Cultural Grants and Donations budget of \$25,000 to the recommended organisations for the recommended grant allocation and donation amounts as shown in Tables 1, 2 and 3.

ATTACHMENTS

AT- 1 Community Grants Applications 6 Pages

AT- 2 Cultural Grants Applications 4 Pages

PS051112HSFU_1.DOC

***** End of Human Services And Facilities Division Report No. 4 *****

Human Services And Facilities Division Report No. 4.DOC - 2012/13 Community and Cultural Grants Allocation

Community Grants Applications

COMMUNITY GRANTS APPLICATIONS RECEIVED 2012-13

Name and Address	ABN	GST exempt	Authority to Fund raise	Amount sought	Project can go ahead without full amt?	How many clients are Manly residents?	Received previously from Council	Project
1 Cubby House Toy Library Inc Sandra Gillett Administration Manager 32 Howard Avenue Dee Why NSW 2099 P: 9971 7006 E: cubbyh@tpq.com.au	95 403 985 438 Incorporated	Yes	CFN Yes CFN 10954 Exp 25/11/13	\$1,500 Operational \$500	Yes	Total membership June 2012- 72. 16 reside in Manly LGA (16%).	2011 - \$500 2010 - \$500 2009 - \$500 2008 - \$500 2007 - \$500 2011 Evaluation Report provided	Only Toy Library for children with additional needs on the NBs - Operating 32 years. Funding again sought to meet the costs of employing a part-time Librarian for 8 hrs a week, 44 wks/ yr. Outcomes: Results of survey of 20 families show positive learning results for children. CSPlan: Social Goals 5.1, provide a range of children & youth community support services. Budget provided.
2 Active Opportunities Inc. Jaswinder Virdee Manager PO Box 618 Crows Nest NSW 1585 P. 0411 563 601 E: ias@activeopportunities.org.au	25 566 714 698 Incorporated	Yes	Yes CFN 2243 Exp 10/07/14	\$1,493 Operational \$1,500	Yes	Estimated 40 young people aged 12-18 in the Manly LGA. Project also open to participants from other LGAs. To be held at Manly Village School.	New applicant	Safer Neighbourhoods - Social Inclusion Program. Boxercise, sports activities & advice/guidance for YP 12-18 on Friday night in Manly. Grant to be spent on boxing /sport equipment, instructors, web design & flyer. Outcomes: reduced binge drinking, antisocial behaviour & crime, better relationships YP & Police/Council, safer neighbourhood, increased physical activity, break down of barriers/cultural stereotypes. CSPlan: Addresses culture of alcohol & binge drinking and community safety in Manly CBD; Encourages healthy lifestyles. Budget provided.
3 Pioneer Clubhouse Jason Kioko Director Lot 2 Quirk Rd Balgowlah NSW 2093 P: 9907 9999 Fax: 9948 3980 E: jason@stfnsw.org.au	58 903 786 913 Incorporated under auspice of Schizophrenia Fellowship of NSW	Yes	Yes 13624 Exp: 31/1/16	\$1,500 Capital NIL	Yes	Adults with mental illness: 80 from Manly LGA	2011 - \$500 (Cultural) 2009 - \$1000 2008 - \$1000 2006 - \$1000 2011 Evaluation report provided	Improving physical health using technology for individuals with a mental illness – Purchase of a flat screen TV and Wii machine in area of clubhouse dedicated to promote physical health & wellness. Tangible outcomes: Increased physical activity for people with mental illness with reduction in health problems caused by sedentary lifestyles such as heart disease, prevalent in this population. Will provide numbers using equipment & client feedback. CSPlan: Better access for people with mental illness to services, resources, opportunities, to foster healthy lifestyles. Budget provided.

ATTACHMENT 1

Human Services And Facilities Division Report No. 4.DOC - 2012/13 Community and Cultural Grants Allocation Community Grants Applications

Name and Address	ABN	GST exempt	Authority to Fund raise	Amount sought	Project can go ahead without full amt?	How many clients are Manly residents?	Received previously from Council	Project
4 Peninsula Senior Citizens Toy Repair Group Inc Mary Kitchen Secretary/Treasurer 5 Elvina Ave Newport NSW 2106 P: 9997 6279 E: kitchen.mary@gmail.com	33 066 318 313 Incorporated	Yes	No CFN	\$600 Operational \$500	Yes	Approx. 45%	2011 - \$600 2008- \$600 2007 - \$750 2006 - \$500 2011 Evaluation report provided	Preloved Toys for Kids at Christmas Seniors repair preloved toys from various sources, to provide to socially disadvantaged children – funding for ongoing administration to hold distribution days, particularly for 5 Dec. just before Christmas. Outcomes: Feedback emails of appreciation, with some groups receiving toys for over 10 years. CSPlan: Social inclusion for older people, assisting disadvantaged children, fairer more connected community. Budget provided
5 Northern Beaches Interchange Carolyn McKay, CEO 2 Jacksons Road Warriewood NSW 2102 P: 9970 0500, F: 9970 7763 E: carolyn@nbi.org.au	84 987 507 426 Incorporated	Yes	Yes CFN 16993 Exp. 26/11/12	\$1,500 Operational \$1,000	Yes	Approx. 10 Manly residents and their families. Service funded for MWP.	2011 - \$1500 2010 - \$1500 2009 - \$800 2008 - \$1200 2011 Evaluation Report provided	Adventure Camps for teenagers/young people with a disability - Provide weekend camps for young people 16-24 with disabilities to develop social and independence skills, whilst providing fun and excitement – and respite for families. Outcomes: Measured by survey of attendees, staff & volunteers - feedback extremely positive from past camps. CSPlan: Community connectedness & social and recreational opportunities for young people with a disability. Budget provided.
6. Sailability NSW- Manly Branch Eli Demeny, Secretary 16/1 Addison Road Manly NSW 2095 P: 9976 2747 E: eli@manlysailability.com.au	92 071 811 517 Incorporated body	Yes	Yes CFN 15845 Exp. 9/14	\$1,000 Operational \$1,000	Yes	More than 60% of participants and volunteers live in Manly LGA	2011- \$1000 2010- \$1000 2009 - \$1000 2011 Evaluation Report provided	Upkeep & fuel for safety boat. Funding sought to support maintenance, fuel and upkeep of safety boat – which is used for rescue and instruction purposes. Outcomes: Sailing experience for PwDs, – one competes at international level, and others national & state. CSPlan: Encourages healthy lifestyles, volunteers, inclusion of PwDs /social justice. Budget provided.
7. Constant Companion Brian Henry Coordinator Willoughby Council PO Box 57 Chatswood NSW 2057 P: 9777 7835, F: 9410 2960	47 974 826 099 HACC service auspiced by Willoughby Council	Yes	No	\$1,170 Operational \$500	Yes	3 Manly residents	2010 - \$400 2010 Evaluation Report provided	Subsidised (through HACC) 24 hr personal alarm service for frail, aged or disabled living alone. Funding to provide 24 hr personal alarm units to 3 financially disadvantaged Manly residents at risk of falls or with a medical condition. Outcomes: Positive feedback from people who receive the alarm via the financially burdened program & via community service

Human Services And Facilities Division Report No. 4.DOC - 2012/13 Community and Cultural Grants Allocation

Community Grants Applications

Name and Address	ABN	GST exempt	Authority to Fund raise	Amount sought	Project can go ahead without full amt?	How many clients are Manly residents?	Received previously from Council	Project
E: constantcompanion@willoughby.nsw.gov.au			CFN	Amount granted				providers who refer recipients. CSPlan: Social justice principles – fair access to services, resources & opportunities. Budget provided.
8 Peer Support Foundation TA Peer Support Australia Josie Gallagher Training & Marketing Administrator PO Box 498 Brookvale NSW 2100 P: 9905 3499, F: 9905 5134 E: josie@peersupport.edu.au	40 002 634 853 Company limited by guarantee	Yes	Yes CFN 15516 Exp 9/11/13	\$800 Operational \$800	Yes	Program offered to 9 schools in Manly with potential to reach est. 10,000 residents	2011 – \$600 2010 - \$600 2009 - \$500 operational 2011 Evaluation Report provided	Enhance mental, social & emotional well-being of young people - Funding sought to implement workshops, student leadership training material & promotion costs of Peer Support program in participating Manly LGA schools. Materials based on peer led model to assist young people to develop sense of self, resourcefulness, connectedness. Outcomes: Evaluation as a suicide prevention initiative suggest program promotes mental well-being, resilience and social connectedness. CSPlan: Connectedness of YP to community, empowering YP through skills enhancement. Budget provided.
9 St Vincent de Paul Society, Balgowlah & Manly Vale Conferences Tim Irwin, President Manly Vale Conference 14 Pickworth Ave Balgowlah NSW 2093 P: 9400 6661 E: timsirwin@yahoo.com.au	46 472 591 008 Incorporated: Roman Catholic Church Communities Land Act 1942	Yes	Yes – due to Church status - has DGR status and TCC.	\$1,500 Operational \$700	No	Purchase of 3 items for 3 households in Manly LGA	No – however, Manly Conference received funding in 2011 (see below).	Essential white goods for health To purchase essential white goods (fridge, washing machine) for households identified by church volunteers to be financially unable to acquire such goods themselves (usually single parent households with mental health issues and/or disability) & where Society unable to source goods from own stock Outcomes: Number of households /people benefiting and items acquired. CSPlan: Goal 2: healthy & active Manly community; emphasis on "inclusive, equitable & supportive Manly". Budget provided?
10 St Vincent de Paul Society, Manly Conference Alethea Tomkins Grants Officer Broken Bay Diocese PO Box 1426 Chatswood NSW 2057 P: 9415 1492 E: alethea.tomkins@vinnies.org	46 472 591 335 Incorporated: Roman Catholic Church Communities Land Act 1942	Yes	Yes – due to Church status - has DGR status and TCC.	\$1,500 Operational \$1,000	Yes	10 individual Manly residents - at-risk young people & their families, and disadvantaged individuals who require up-skilling	2011 - \$1000 2011 Evaluation Report provided	Supporting Education Project – Provide financial and emotional assistance to marginalised and at-risk young people & their families, & other disadvantaged individuals, through volunteer home visitation, funding for school fees, excursions, textbooks, uniforms, meals and other costs, with goal of employment. Outcomes: courses completed, impact on person's life (case studies, follow up interviews). CSPlan: Empowering

ATTACHMENT 1

Human Services And Facilities Division Report No. 4.DOC - 2012/13 Community and Cultural Grants Allocation Community Grants Applications

Name and Address	ABN	GST exempt	Authority to Fund raise	Amount sought	Project can go ahead without full amt?	How many clients are Manly residents?	Received previously from Council	Project
.au			CFN	Amount granted				marginalised / vulnerable community members; supports goal of connected, safe community, social inclusion, equity. No budget provided.
11 Fighting Chance Australia Mark Woolven General Manager 9C/106 Old Pittwater Rd Brookvale 2100 NSW P: 9905 0415 E: mark.woolven@fightingchance.org.au	85 140 018 702 No for profit organisation	Yes	Yes CFN 21298 Exp: ?	\$1,500 Operational \$1,500	Yes	Approx. 50% of current intake/ clients are from Manly LGA.	2011 - \$1500 2011 Evaluation Report provided	Life X – provides young people with physical disabilities opportunity to attend everyday life experiences with volunteer support eg. going to football, clubs, concerts, weekends away. Outcomes: Can provide Council with documentation of activities attended. CSPlan: Meaningful experiences for young people with a disability - social inclusion, access & equity. Budget provided.
12 Manly Yacht Club Arthur Crothers Director PO Box 22 Manly NSW 1655 P: 9977 4949, 0402 142 305 E: info@myc.org.au	12 000 489 421 Australia Public Company	No	No	\$1,500 Capital \$500	Yes	30 children attend Junior sailing; 70 junior sailors estimated to undertake sailing courses next 12 months. 80% of members & clients from Manly LGA.	2011 - \$1000 2010 - \$1200 2009 - \$1000 2011 Evaluation Report provided	Purchase trailer to transport junior sailor dinghies to regattas Outcomes: Improved sailing skills of Juniors sailors by competing in interclub regattas. CSPlan: 2.2. Healthy & active living programs. Council working with local stakeholders to enhance active lifestyles. Budget provided.
13 Northern Beaches Multiple Birth Club Julie Kerr-Joyce Grants Submitter PO Box 407 Brookvale NSW 2100 P: 9401 9905 or 0410 217 295 E: nbmbc.secretary@hotmail.com	16 572 649 744 Inc. under AMBA NSW NFP	Yes	Yes CFN 14548 Exp: 24/5/2016	\$1,000 Operational (\$500 for support services + \$500 sun hats) \$500	Yes	15% of cub families	2011 - \$500 2010 - \$500 2008 - \$500 2007 - \$750 2006 - \$300 2011 Evaluation report provided – however, funding spent on another project	Ongoing support services & NBMC logo sunhats - Funding assistance towards Club's support programs for parents (information nights, servicing breast pumps etc.), & for purchase of NBMC logo sunhats. Outcomes: Parents of multiple births and their children, supported, sun hats purchased/sun safety. CSPlan: Information and support will help multiple birth children's lives developmentally and socially. Hats will mean sun safety. Budget provided for hats.
14 Learning Links Jo Rowntree Coordinator, Trusts & Funds 10 Railway Parade	71 097 577 636 Company limited by	Yes	Yes CFN 13232	\$1,500 Operational	No	Estimated that 70% of each workshop will be from Manly LGA,	2010 - \$1500 2009 - \$750 2006 - \$1000 2005 - \$1000	Workshops "Is Your Child Safe? Understanding Bullying workshop" & "Reading at Home with Your Child" . Bullying workshop includes Cyber Bullying. Both programs provide parents/carers with

ATTACHMENT 1

Human Services And Facilities Division Report No. 4.DOC - 2012/13 Community and Cultural Grants Allocation Community Grants Applications

Name and Address	ABN	GST exempt	Authority to Fund raise	Amount sought	Project can go ahead without full amt?	How many clients are Manly residents?	Received previously from Council	Project
Penshurst NSW 2222 (Head Office) P: 8568 8249, F: 9580 4788 E: jrowntree@learninglinks.org.au	guarantee		CFN Exp. 15/2/16	Amount granted \$1,000		those from Manly given priority.	2010 Evaluation Report provided	information & strategies to assist them in communicating and helping their children. Outcomes: Parents & school work collaboratively, parents accessing community services, children & parents communicating /engaging, supporting children with appropriate strategies. CSPlan: Community safety & health & well-being. Safety & literacy essential to health & well-being. Budget provided.
15 Lifeline Northern Beaches Jayne Persico Fundraising & Marketing Manager PO Box 681 Balgowlah NSW 2093 P: 9949 5522, F: 9948 5472 E: fundraising@lifelinenb.org.au	205 250 798 49 Incorporated	No	Yes CFN10441 Exp. 26/9/13	\$1,500 Capital \$1,500	Yes	24 hr crisis line centre in Balgowlah takes 25,000 calls per year. Crisis line services Northern Beaches sector, but as calls are confidential, hard to estimate proportion of Manly LGA callers	2011 - \$1000 2006 - \$1000 2005 - \$500 2004 - \$100 2003 - \$600 2010 Evaluation Report provided	24 hour crisis line telephone booth expansion / renovation – to allow additional 4 phone counsellors, from current 4 to 8. Outcome: Aim to increase call rate by 33% in next 12 months – 33% calls go unanswered in peak times from Northern Beaches. Translates to greater crisis support intervention. No other organisation provides this 24 hr services on NBs. CSPlan: Enable Lifeline to assist Council in providing a: connected, involved and safe community that cares for its residents & visitors. Budget provided.
16 LINC Church Services Network Inc Bruce McLaren Chairman PO Box 83 Belrose West NSW 2085 P: 9982 4907, 9982 3599 (w) E: bruce.mclaren@hotmail.com	464 104 236 29 Incorporated	No	No	\$1,328 Operational \$165 Capital (Total \$1,493.00) \$1,500	Yes	50 – 100, as services expanded through more churches in Manly LGA	New applicant	Computerise referral centre to improve efficiency – Through network of 9 member church volunteers and via donations, provides low cost service for transport, shopping, seniors activities, handyman, gardening, & visitation to frail, ill, elderly and people with disabilities. With more efficient system of referral centre, more in community can be assisted. Outcomes/evidence: Statistics re those assisted reported at AGM. CSPlan: Access to services and equity, connected community – increase access to information and support services at low cost to elderly, PwDs etc. Increase volunteering. Budget provided.
				Total Amount				

ATTACHMENT 1

Human Services And Facilities Division Report No. 4.DOC - 2012/13 Community and Cultural Grants Allocation

Community Grants Applications

Name and Address	ABN	GST exe mpt	Authority to Fund raise CFN	Amount sought Amount granted	Project can go ahead without full amt?	How many clients are Manly residents?	Received previously from Council	Project
				Reques ted: \$21,056 Total Amount Granted \$14,000				

ATTACHMENT 2

Human Services And Facilities Division Report No. 4.DOC - 2012/13 Community and Cultural Grants Allocation

Cultural Grants Applications

CULTURAL GRANTS APPLICATIONS RECEIVED 2012/13

Name and Address	ABN	GS T exe mpt	Authority to Fund raise	Amount sought Amount granted	Proje ct can go ahead witho ut full amt?	How many clients are Manly residents?	Received previously from Council	Project
1 Manly Warringah Choir Inc Pat Hughes Vice President PO Box 606 Dee Why NSW 2099 P: 9918 9170 E: pathughes50@gmail.com	Incorporated body ABN 23463848383	Yes	No	\$1500 operati onal \$1250	Yes	Participants: 40% choir members from Manly LGA plus estimated 60% of audience (approx 170)	Yes	To perform high-level classical Christmas concert at Cardinal Cerretti Chapel, Dec 1. (Broader aim: to enrich bonds of friendship an community through participation in choir; cultural enrichment for audience)
2 Sydney Chamber Music Festival Akky van Ogtrop President P: 0403 261 528 E: akkyvano@bigpond.net.au	Not-for-profit organisation ABN 35240571262	Yes	No	\$1500 operati onal \$1250	Yes	60% SMCF organisers and musicians live North Shore and Manly area; large number of Manly residents form audience	Yes	To support Sydney Chamber Music Festival's focus on the enrichment of music culture along the north shore and northern beaches. Manly Arts Festival 2012 performances: Russian and Balkan music; 18 th c compositions on near-forgotten instruments. (Broader aim: cultural development, social capital in region)
3 Manly Community Centre Sonja Hall Community Project Worker 12 Wentworth Street Manly NSW 2095 P: 9977 1066 E: sonja.hall@manlycommunitycen tre.com.au	ABN 77 721 844 221	No	No	\$1500 operati onal \$1000	Yes	In 2011, approx 200 people participated and many more watched public spectacle taking place in the Manly LGA	No	To present Loi-Kratong Festival (Full Moon and Light Festival), a key Thai community cultural event. (Broader aim: provide a cultural event to celebrate the Thai community on the Northern Beaches, and allow that community to showcase their culture to the broader community)
4 Northern Beaches Eisteddfod Nicole Vytopil	Not-for-profit organisation	Yes	No	\$1500 operati	Yes	Entries from Manly Warringah	Yes	To present the eisteddfod, the largest cultural event on the Northern Beaches

ATTACHMENT 2

Human Services And Facilities Division Report No. 4.DOC - 2012/13 Community and Cultural Grants Allocation

Cultural Grants Applications

Name and Address	ABN	GS T ex em pt	Authority to Fund raise	Amount sought Amount granted	Proje ct can go ahead witho ut full amt?	How many clients are Manly residents?	Received previously from Council	Project
President 6 Allambie Rd Allambie Heights NSW 2100 P: 0422 730 382 E: nicvyto@aapt.net.au	ABN 29391523181			onal \$1500		and Pittwater areas and more broadly; approx 20% participants from Manly area plus large local audience		with over 12,000 entries in a wide range of performance disciplines. (Broader aim: to develop creative potential and self esteem and provide opportunities for young performers to pursue further study, plus cultural experience for the community)
5 Art & Soul Collective Maria Romeo Public Officer and Secretary 4 Sloane Crescent Allambie Heights NSW 2100 P: 9939 6091 E: maria1.romeo@gmail.com	Not-for-profit incorporated organisation ABN N/A	Yes	No	\$1500 operati onal \$1000	Yes	New initiative; anticipated that most members will come from Northern Beaches region. At start (within 3 weeks) 42% members from Manly LGA. Plus Manly audience participation in events such as MAF	No	Inaugural year establishment project. To offer diverse range of creative activities that combine artistic and social opportunities to members and the public (e.g. low cost workshops, meetings etc), to stimulate art practice. (Broader aim: to reduce social isolation experienced by community members who engage in artistic practice; allow for social and creative connections)
6 Manly OOSH Incorporated Lisa Davis Parent Management Manly Village Public School Darley Road Manly NSW 2095 P: 9976 2147 E: info@manlyoosh.com.au	Incorporated body ABN 46687551150	Yes	No	\$1500 Cultural New Init./ one-off \$1000	No	Approx 30 children will participate, all from Manly LGA	No	Addressing identified interest from children to develop creative arts in the local community. Program to be conducted for 'senior' children, 8-12 yrs old, working with qualified artist to produce an expressive arts program. (Broader aim: foster creativity and artistic skills within group)
TOTAL				Total amount req'ted:				

ATTACHMENT 2

Human Services And Facilities Division Report No. 4.DOC - 2012/13 Community and Cultural Grants Allocation

Cultural Grants Applications

Name and Address	ABN	GS T exe mpt	Authority to Fund raise	Amount sought Amount granted	Proje ct can go ahead witho ut full amt?	How many clients are Manly residents?	Received previously from Council	Project
				\$9000 Total amount granted \$7000				

RECURRENT CULTURAL GRANTS 2012/13

Name and Address	ABN	GS T exe mpt	Authority to Fund raise	Amount sought Amount granted	Proje ct can go ahead witho ut full amt?	How many clients are Manly residents?	Received previously from Council	Project
Recurring grants								
1 Manly Music Club aka Music at Manly Maureen Collins Treasurer PO Box 337 Seaforth NSW 2093 P: 9948 7738 E: tandmcollins@bigpond.com	Incorporated body ABN 56970618497	~		\$1000	~	Percentage of Manly participants 85%, plus audience	Yes	Recurring funding sought for operational assistance for 2013 concert series including artists' fees and postage costs.
2 Manly District Band Stephen Price President 69 Cleveland Ave	Status not listed ABN 61 586 879 670	~		\$2000	~	Percentage of Manly participants 85%, plus audience	Yes	Report submitted including list of annual activities. Recurring funding sought for operational assistance including new uniforms and

ATTACHMENT 2

Human Services And Facilities Division Report No. 4.DOC - 2012/13 Community and Cultural Grants Allocation

Cultural Grants Applications

Name and Address	ABN	GS T ex e m p t		Amount sought Amount granted	Proje ct can go ahea d witho ut full amt?	How many clients are Manly residents?	Received previously from Council	Project
Cromer Heights NSW 2099 P: 0418 166 606 E: Stephen_price@int.com.au								running of regular program for Council.
3 Manly Warringah Pipe Band Carole Took Secretary and Treasurer PO Box 825 Manly NSW 1655 P: 0401 5776 346 E: info@mwpb.com.au	Not-for-profit organisation ABN 31 059 644 028	No		\$1000	~	Percentage of Manly participants 85%, plus audience	Yes	2012-13 performance program includes Highland Dancing contest for Manly Arts Festival and regular appearances in Manly Corso on Sunday afternoons, plus Queenscliff & Manly SLSC summer carnivals.
TOTAL				Total amount granted : \$4000				

TO: Planning and Strategy Committee - 5 November 2012
REPORT: Corporate Services Division Report No. 26
SUBJECT: Policy of Payment of Expenses and Provision of Facilities to Mayor and Councillors

SUMMARY

Council is required to adopt a policy concerning payment of expenses and the provision of facilities to the Mayor and Councillors within five (5) months after the end of each year, and to forward a copy of the policy to the Director General.

REPORT

Council's policy on *Payment of Expenses and Provision of Facilities to Mayor and Councillors*, was adopted at the Ordinary Meeting of 14 November 2011 and is attached in the Attachments document.

Section 252(1) of the *Local Government Act 1993*, provides that within five (5) months after the end of each year, Council is required to adopt a policy concerning the payment of expenses and the provision of facilities to the Mayor and Councillors (irrespective of whether there are any changes to the current policy).

Where a Council is to adopt or amend its policy, Section 253(1) requires that public notice be given allowing at least 28 days for the making of public submissions. Council must publicly exhibit the *Payment of Expenses and Provision of Facilities to Mayor and Councillors Policy* before they annually adopt the policy, even if the policy is not amended or the amendments are not substantial.

Section 253(4) then requires that a copy of the policy be forwarded to the Director General within 28 days of its adoption.

After reviewing this policy it is considered that Council's policy meets the requirements of the legislation and the guidelines issued in October 2009 by the Division of Local Government, in relation to the payment of expenses incurred and the provision of facilities to the Mayor and Councillors. No changes are proposed at this time.

It is therefore recommended that Council give notice of its intention to adopt the *Payment of Expenses and Provision of Facilities Policy* pursuant to Section 253(3) of the *Local Government Act 1993*, and publicly exhibit it for 28 days.

RECOMMENDATION

That:

1. Pursuant to Section 253 of the *Local Government Act 1993*, Council gives public notice of its intention to adopt the policy on *Payment of Expenses and Provision of Facilities to the Mayor and Councillors*; and
2. the policy be exhibited for 28 days.

ATTACHMENTS

AT-1	Policy of Payment of Expenses and Provision of Facilities to Mayor and Councillors	16 Pages	Circulated Separately
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PS051112CSD_2.DOC

***** End of Corporate Services Division Report No. 26 *****

TO: Planning and Strategy Committee - 5 November 2012
REPORT: Corporate Services Division Report No. 27
SUBJECT: Report on Council Investments as at 30 September 2012
FILE NO:

SUMMARY

In accordance with clause 212 of the Local Government (General) Regulation 2005, a report setting out the details of money invested must be presented to Council on a monthly basis.

The report must also include certification as to whether or not the Investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

REPORT

Council is required to report on a monthly basis, all invested funds which have been made in accordance with the Local Government Act 1993, The Local Government (General) Regulation 2005, and Council's Investment Policy.

Attached is the report of the bank balances and investment performance for September 2012.

Legislative & Policy Implications

Manly Council Investment Policy
Section 625 Local Government Act 1993
Clause 212 Local Government (General) Regulation 2005
DLG Circular 11-01 – Ministerial Investment Order dated 12 January 2011
DLG Circular 10-11 – Investment Policy Guidelines

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

The following securities held are currently rated less than the minimum required under the Ministerial Investment Order. Council is permitted to hold securities under the grandfathering clause in the Ministerial Investment Order dated 31 July 2008.

- Coolangatta CDO currently rated N/R
- Global Bank Note currently rated N/R

Investment Performance

The Investment Report shows that Council has total Investments of \$17,767,331 comprising a combined Bank Balance of \$253,606; and Investment Holdings of \$16,513,725 directly managed and \$1,000,000 externally managed.

Investments overall performed above the 90 day average Bank Bill Swap Rate (BBSW) for the month providing a return of 4.29% (*Council Benchmark = 3.49% - benchmark is 90 day average BBSW*)

The following investments are not paying interest coupons and initiating capital guarantee mechanisms to protect the investment. These include Emu Note (Dresdner Bank), ANZ Climate Change Trust, and Lehman Bros Zircon (Coolangatta) and Beryl (Global Bank Note).

Corporate Services Division Report No. 27 (Cont'd)

The average rate of return for investments paying interest is 4.95%

Lehman Brothers Australia (Grange) Portfolio Performance

During the month of September Return on Lehman Brothers Australia Limited (Grange) Managed Funds was 0.47%. The current market value of these investments (included in the report for information) shows a reduction in the value and the returns reported by Lehman Brothers Australia (Grange) indicate a return below benchmark.

Movements in Investments for the Month of September 2012**Investments Made**

<u>Issuer</u>	<u>Particulars</u>	<u>Face Value</u>
RaboDirect	Term Deposit	\$347,853
Members Equity Bank Pty Ltd	Term Deposit	\$1,000,000
Police & Nurses Credit Society	Term Deposit	\$1,000,000
Bank of Queensland	Term Deposit	\$1,000,000
Bank of Queensland	Term Deposit	\$1,000,000
Bank of Queensland	Term Deposit	\$1,000,000
Police Credit Union	Term Deposit	\$1,000,000

Investments Matured

<u>Issuer</u>	<u>Particulars</u>	<u>Face Value</u>	<u>Redeemed Value</u>
Members Equity Bank Pty Ltd	Term Deposit	\$127,853	\$127,853
People's Choice Credit Union	Term Deposit	\$600,000	\$600,000
Members Equity Bank Pty Ltd	Term Deposit	\$220,000	\$220,000
Bank of Queensland	Term Deposit	\$1,000,000	\$1,000,000
Police Credit Union	Term Deposit	\$1,000,000	\$1,000,000

RECOMMENDATION

THAT the statement of Bank Balances and Investment Holdings as at 30 September 2012 be received and noted.

ATTACHMENTS

AT- 1 Investment Report 4 Pages

PS051112CSD_1.DOC

***** End of Corporate Services Division Report No. 27 *****

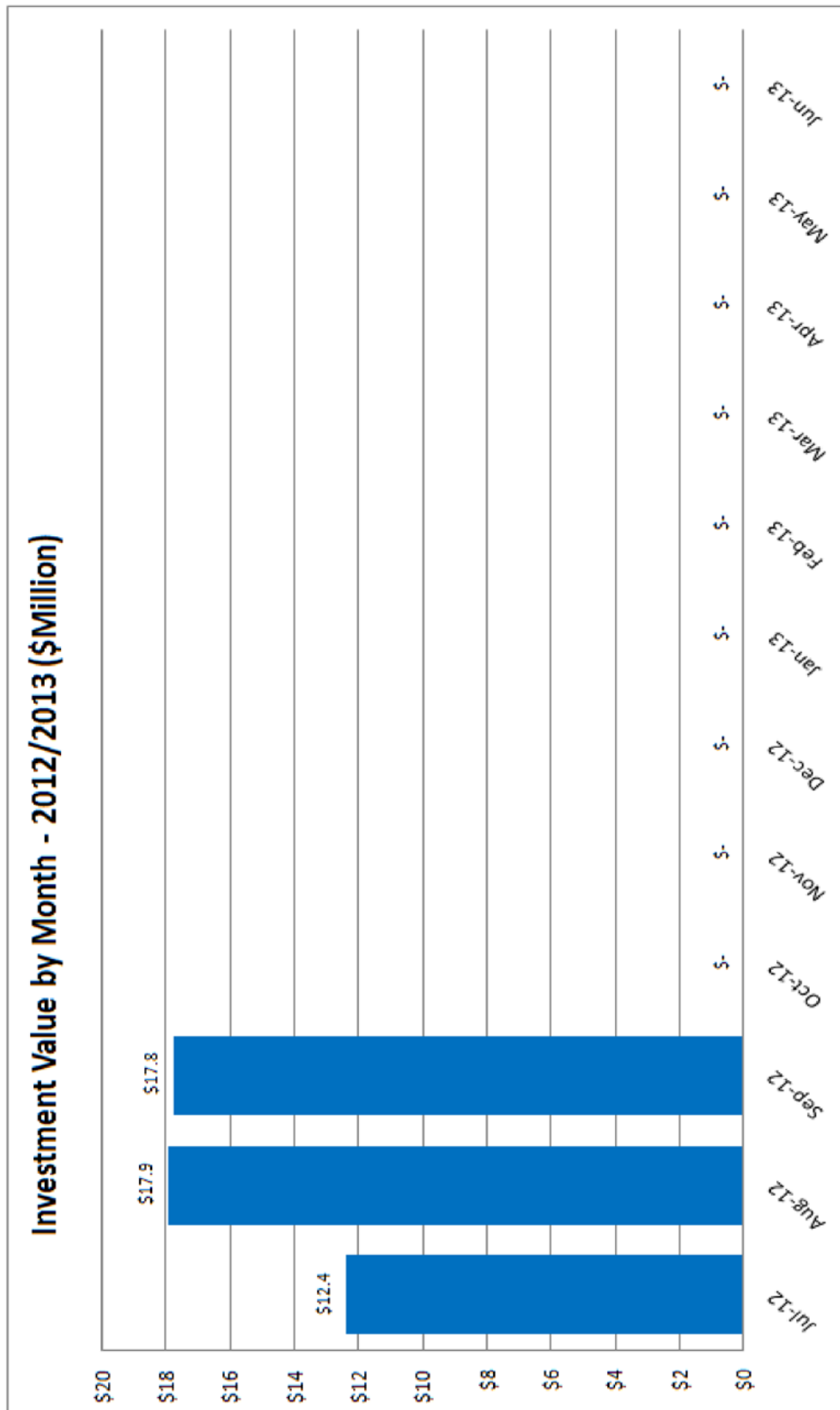
ATTACHMENT 1

Corporate Services Division Report No. 27.DOC - Report on Council Investments as at 30 September 2012 Investment Report

MANLY COUNCIL INVESTMENT PORTFOLIO as at 30 September 2012									
Form of Investment	Investment \$	Market Value \$	Percentage of Portfolio	S & P Rating	Date Invested	Call/Maturity Date	Interest Rate	Interest YTD	Interest Sep 2012
Directly Managed Funds									
Trading Account									
CBA Trading Account	253,606	253,606	1.43%	AA-			1.4% ⁽²⁾	6,970	2,409
Others									
CBA @ call	1,756,217	1,756,217	9.88%	AA-	At Call	At Call	3.50%	23,627	9,259
AMP @ call	2,699,545	2,699,545	15.14%	A	At Call	At Call	4.35%	23,782	9,616
Macquarie @ call	233	233	0.00%	A	At Call	At Call	3.50%	2	1
Rabodirect	719,877	719,877	4.05%	AA	06/07/2012	04/07/2013	5.02%	8,722	2,970
Bank of QLD	347,853	347,853	1.96%	AA	19/09/2012	18/03/2013	4.95%	519	519
Members Equity Bank Pty Ltd	1,000,000	1,000,000	5.63%	A2	20/08/2012	19/10/2012	4.96%	5,372	4,077
Bank of Qld	1,000,000	1,000,000	5.63%	A2	28/08/2012	29/10/2012	4.98%	4,484	4,077
Rural Bank	1,000,000	1,000,000	5.63%	A2	31/08/2012	04/01/2013	5.00%	4,110	4,110
Police & Nurses Credit Society	1,000,000	1,000,000	5.63%	Credit Union	07/09/2012	09/10/2012	4.69%	2,955	2,955
MEmbers Equity Bank Pty Ltd	1,000,000	1,000,000	5.63%	A2	07/09/2012	06/03/2013	5.01%	3,157	3,157
Bank of QLD	1,000,000	1,000,000	5.63%	A2	07/09/2012	04/02/2013	5.01%	3,157	3,157
Bank of QLD	1,000,000	1,000,000	5.63%	A2	10/09/2012	08/01/2013	5.06%	2,773	2,773
Police Credit Union	1,000,000	1,000,000	5.63%	Credit Union	19/09/2012	18/03/2013	5.06%	1,525	1,525
Emu Note - Dresdner Bank AG	500,000	457,050 ⁽⁵⁾	2.81%	AAA	25/10/2005	30/10/2015	4.90%	1,477	1,477
ANZ Climate Change Trust	500,000	481,500	2.81%	AA-	18/01/2008	18/01/2014	0.00%	-	-
Total	18,513,725	16,446,275	92.94%						
Total Directly Managed Funds									
	16,767,331	16,699,881							
Lehman Brothers Australia (Grange) Managed Funds (All in AU\$)									
Interest Bearing Securities (Non Bank)									
Beryl (Global Bank Note)	500,000	570,000	2.81%	N/R	03/04/2007	20/09/2014	0.00%	-	-
Zircon (Coolangalla)	500,000	505,000	2.81%	N/R	20/03/2007	20/09/2014	0.00%	-	-
Total Grange Managed Funds	1,000,000	1,075,000	5.63%					57,700	6,911
Retired Investments									
TOTAL PORTFOLIO	17,767,331	17,774,881	100.00%				4.29%	155,177	63,216
BENCHMARK⁽¹⁾									
3.49%									
Notes:									
1 Benchmark is 90 day Average BBSW for the monthly of August									
2 CDO - Collateralised Debt Obligation									
3 Balances less than \$250,000 earn 0.75%, \$250,000 to \$499,999 earn 1.5%, greater \$500,000 earn 2%									
4 CBA Trading account not included in the monthly portfolio return calculation									
5 Market Value as at 31 Aug 2012									

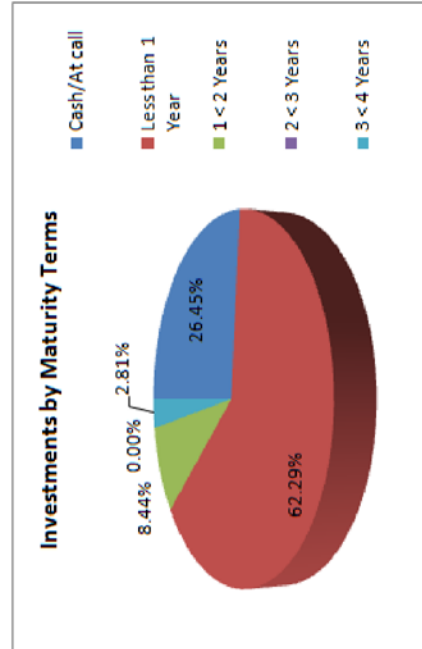
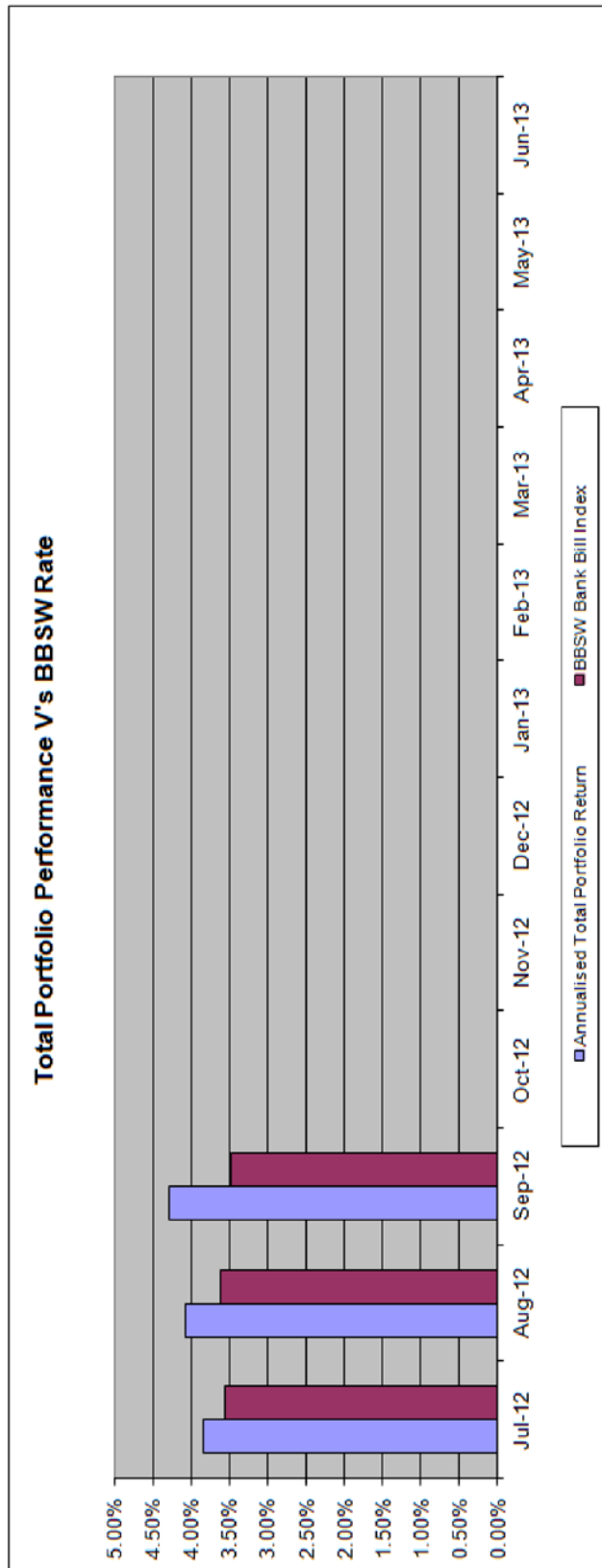
ATTACHMENT 1

Corporate Services Division Report No. 27.DOC - Report on Council Investments as at 30
September 2012
Investment Report



ATTACHMENT 1

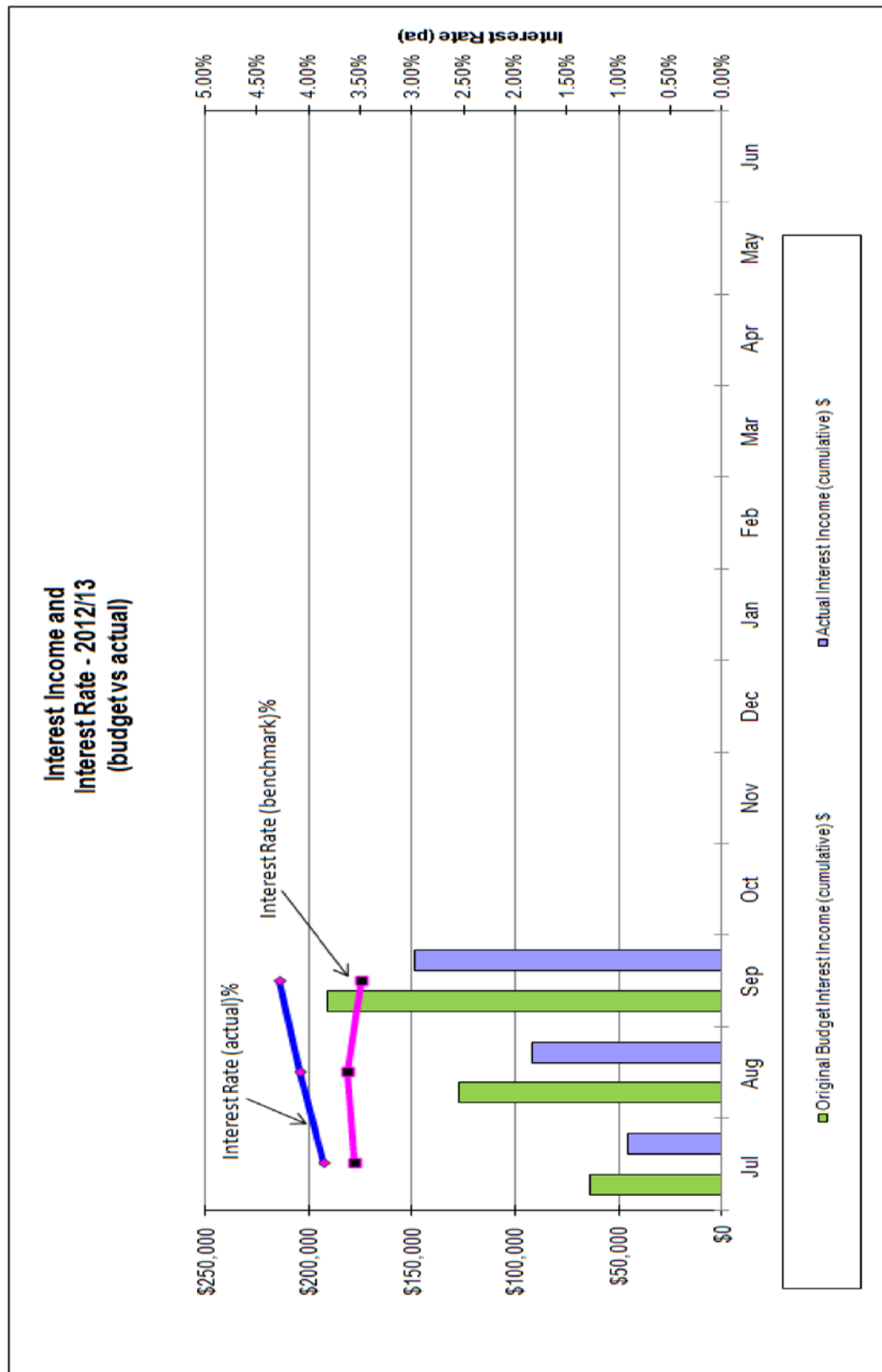
Corporate Services Division Report No. 27.DOC - Report on Council Investments as at 30 September 2012 Investment Report



Summary by Credit Rating		No.
AAA	2.81%	1
AA	6.01%	2
AA-	14.13%	3
A	15.14%	2
A2	45.03%	8
Credit Union	11.26%	2
N/R	5.63%	2
	100.00%	20

ATTACHMENT 1

Corporate Services Division Report No. 27.DOC - Report on Council Investments as at 30 September 2012 Investment Report



TO: Planning and Strategy Committee - 5 November 2012
REPORT: Corporate Services Division Report No. 28
SUBJECT: First Quarter Report (1 July to 30 September 2012) – Progress with Four Year Delivery Program 2011-2015, Operational Plan 2012-2013 and Budget 2012-13
FILE NO:

SUMMARY

This report provides the first progress report on Council's Four Year Delivery Program 2011-2015 and One Year Operational Plan 2012-13 for the period 1 July to 30 September 2012, in accordance with the requirements of section 404(5) of the *Local Government Act, 1993*.

Attached is a detailed matrix and graphs showing Council's progress in the second year of its 2011-2015 Delivery Program as adopted by Council in June 2012.

Quarterly Financial Review Reports for the period ending 30 September 2012, including variation recommendations is also discussed and detailed in the Attachments.

REPORT

Section 404(5) of the *Local Government Act, 1993*, requires the General Manager to ensure that regular progress reports are provided to the council "with respect to the principal activities detailed in its Delivery Program. Progress reports must be provided at least every 6 months".

In June 2011, Council adopted the Community Strategic Plan Beyond 2021 and its various components, including the Four Year Delivery Program 2011-2015.

In June 2012, Council revised various elements of its previously adopted Community Strategic Plan Beyond 2021, including its ten year Resourcing Strategy based on Council's new priorities, Four year Delivery Program 2011-2015 and adopted a new One Year Operational Plan 2012-2013 and Budget 2012-13.

The Delivery Program establishes the principal activities to be undertaken by Council to implement the strategies established by the Community Strategic Plan within the resources available under the Resourcing Strategy. This cascades downwards to the various one year actions that are articulated in the One year Operational Plan 2012-13 and reported to Council on a quarterly (through quarterly reports) and annual basis (through the Annual Report).

Contained within the Delivery Program are the four main strategic directions undertaken by Council that provide a focus for the development of key goals and strategies arising from the adoption of the Community Strategic Plan. These are:

1. Social Priorities
2. Economic Priorities
3. Environmental Priorities
4. Governance Priorities

The attached spreadsheet (see Attachment 1) shows progress on the various 2011-2015 Delivery Program strategies and actions for the July to September quarter, and is circulated under separate cover, along with trend data on the key performance indicators. The graphs (at Attachment 2), displaying monthly data for the 2010, 2011 and 2012 calendar years for comparative analysis purposes, are also circulated under separate cover.

This Report provides for the requirement of statutory reporting on the Council's four Strategic directions in the Delivery Program for the period ending 30 September 2012.

Corporate Services Division Report No. 28 (Cont'd)

Some of the key Delivery Program highlights for the third quarter are as follows:

Social priorities – Council continued its long standing commitment to operations in the areas of community, information and cultural services. This included programs relating to its youth and children's services, meals on wheels, library services and special needs specific programming. Funding of Social Welfare programs was provided to the Manly Community Centre. The professional lifeguard service continued on Manly Ocean Beach. Highlights in the cultural area included the Manly Vibe and Jazz Festival (and preparations) and exhibitions held at the Manly Art Gallery & Museum and Manly Arts Festival.

Economic priorities – Key projects were progressed relating to the former Seaforth TAFE Site where renovation works progressed preparing the facility for community use. The new Council were briefed on the Manly 2015 project. Council was successful in obtaining a Local Infrastructure Renewal Scheme funding towards the new aquatic centre project. Preparations for stakeholder consultation workshops for the new proposed aquatic centre also began. Maintenance and improvements to our community infrastructure took place through footpath audits and capital works programs, Hop Skip and Jump community bus network, and car parking facilities. Collaboration with the Manly Chamber of commerce continued through the operation of the Manly Mainstreet program.

Environmental priorities – during the quarter Council continued to responsibly manage our waste, cleaning, community environmental partnerships to protect our community assets. There is continuous progress with environmental initiatives eg bushland regeneration, threatened species management, coastline planning initiatives, and watercycle management. Manly Environment Centre continued its monthly program of events, environmental advocacy work and environmental education initiatives. In relation to urban planning a new draft Local Environmental Plan is still with the NSW Department of Planning and awaiting approval.

Governance priorities – continuous progress is being made with improvements to legal governance and reporting systems policies and procedures. Computer system upgrades are occurring including the refinements of the new Electronic Document Management System (HP - TRIM), E - recruitment system is working well, strategic organisational development initiatives included a focus on Work Health & Safety and coordination of a Investors in People program and working with regional stakeholders through SHOROC for improved resources for the local area and northern beaches region.

QUARTERLY FINANCIAL REPORT

This Financial Report for the period ending 30 September 2012 for the 2012/2013 Financial Year has been prepared in accordance with the Clause 203(2) of the Local Government (General) Regulation, 2005. The Division of Local Government has also issued guidelines to Councils regarding the requirements for the Quarterly Budget Review Statements (QBRS) reporting.

The QBRS are now required to be presented on an accrual basis, and include the following Statements:

1. Budget Review Statement by the Responsible Accounting Officer on Council's financial position
2. Income and Expenses Budget Review Statement (with recommended variations)
3. Capital Budget Review Statement
4. Cash and Investments Statement
5. Key Performance Indicators
6. Summary of Contracts entered into during the Quarter
7. Consultancy and Legal Expenses Statement

Corporate Services Division Report No. 28 (Cont'd)

Council's Budget as presented to Council has been prepared on a "Cash" basis, while the 4 Year Delivery Plan Budget and LTFP adopted by Council in June 2012 with the Community Strategic Plan is prepared on an "Accruals" basis.

The following is a summary of Council's adopted Cash Budget for 2012/2013 and revised Budget Estimates as at 30 September 2012, following the adjustments included in this report.

	Original Budget	Revised Budget At 30/09/2012
Operating Income	-\$69,962,724	-\$70,063,538
Capital Income	-\$21,382,384	-\$21,809,384
Total Income	-\$91,344,658	-\$91,872,922
Operating Expenditure	\$69,826,737	\$69,896,051
Capital Expenditure	\$22,390,870	\$22,845,370
Total Expenditure	\$92,217,607	\$92,741,421
Net Surplus / (Deficit)	(\$872,499)	(\$868,499)

The Statements (listed above) setting out details of the variations to the Budget for the financial year ended 30 June 2013, as well as Council's Restricted Funds Balance (Reserves) are attached as Attachment 3.

The September 2012 quarter budget review reports a cash budget deficit for the financial year of \$868,499. On an accrual basis the Quarterly Budget Review Statement forecasts a quarterly deficit of \$17,000 both before and after capital income. However the full year forecast on an accrual basis the net operating result from continuing operations is a surplus of \$294,000 but the net operating result before capital income is a deficit of \$351,000.

RECOMMENDATION

That:

1. the first quarterly report for the 2012-13 Operational Plan and progress report with the second year of Council's Delivery Program 2011-2015 be received and noted; and
2. the Financial Statement for the quarter ended 30 September 2012, including the revised estimates and recommended variations contained within the report, be adopted.

ATTACHMENTS

AT- 1	Quarterly Budget Review Statement - September 2012	12 Pages	Circulated Separately
AT- 2	KPI Graphs for the First Quarter Report	12 Pages	Circulated Separately
AT- 3	Delivery Program First Quarter Matrix	27 Pages	Circulated Separately

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***** End of Corporate Services Division Report No. 28 *****